

# **Resident Opportunities and Self Sufficiency (ROSS) Program Alaska Housing Finance Corporation – Program 9**

## **I. PROGRAM OBJECTIVES**

HUD awards grants to housing authorities under ROSS. The purpose of the Public Housing Resident Opportunities and Self Sufficiency (ROSS) Program is to link services to public housing residents by providing grants for supportive services, resident empowerment activities and activities to assist residents in becoming economically self sufficient. The Department's goal is to most effectively focus resources on independent living for elderly and persons with disabilities.

## **II. PROGRAM PROCEDURES**

- A. SuperNOFA for Resident Opportunities and Self Sufficiency (ROSS) Program FR-4630-N-01.
- B. Under the program, grants are made to municipalities or to public or private 501(c)(3) or (4) nonprofit corporations.

## **III. COMPLIANCE REQUIREMENTS AND SUGGESTED AUDIT PROCEDURES Federal requirements are guided by CFDA Number 14.870.**

### **A. TYPES OF SERVICES ALLOWED OR UNALLOWED Compliance Requirements**

- a. Resident Service Delivery Models (RSDM) – Elderly and Persons with Disabilities.  
Housekeeping Services:
  - 1. Activities may include, but are not limited to:  
Housekeeping aid
  - 2. Ineligible Activities:  
Elderly Service Coordinator salary funding;  
Payment of wages and/or salaries to participants receiving supportive services and/or training programs;  
Purchase or rental of land;  
New construction, materials, costs;  
Purchase of vehicles; and  
Cost of application preparation
- b. Service Coordinators for Elderly and Persons with Disabilities [(Service Coordination)]  
**Service Coordination:**
  - 1. Funds may be used for the following activities:

Service Coordinator to pay for the salary, fringe benefits, and related administrative costs.

Administrative costs may include but not limited to, purchase of furniture, office equipment and supplies, training, quality assurance, travel, and utilities. Administrative cost must not exceed 20% of the total grant costs.

2. Ineligible Activities/Costs:

Applicants may not use these monies to replace current funding from other sources for a Service Coordinator or for some other staff person who performs service coordinator functions.

Cost of application preparation.

c. 15 AAC 154.700-154.835

d. 2 AAC 45.101

Suggested Audit Procedures

- Test financial and related records to determine the purpose for which the funds were expended.

Compliance Requirement

All interest earned on grant money must be returned to Alaska Housing Finance Corporation (AHFC) upon completion of the project. 15 AAC 154.040 (6).

Suggested Audit Procedures

- Review financial and related records, and if appropriate, any previous audit reports, to determine interest accrued on grant funds to date; and
- Verify that all interest earned on grant funds have been paid back to AHFC.

B. ELIGIBILITY

The auditor is not expected to verify eligibility.

C. MATCHING, LEVEL OF EFFORT, AND/OR EARMARKING REQUIREMENTS

Compliance Requirement

**ROSS Grant Match; at least 25% of the grant. This match does not have to be a cash match. The match can be in-kind and/or cash contributions.**

Although not specifically required by statute or regulation, **sub-grantee** [grant] recipients typically include **an in-kind contribution** [other sources

of funds] when applying for the grants. The grant agreement budget will typically include the amounts and sources of other funds.

Suggested Audit Procedures

- Review the grant agreement to identify any other sources of funds to be committed to the project;
- Review financial and project records to determine the source of funds; and
- Verify the amount of other funds applied to the project is in accordance with the budgets.

D. REPORTING REQUIREMENTS

Compliance Requirement

The grant agreements are to include a provision for regular, periodic reporting on grant sponsored activities.

15 AAC 154.735-154.740

Suggested Audit Procedures

- Review the grant agreement and determine the reporting requirements;
- Examine copies of reports and determine completeness and timeliness of submission in accordance with the grant agreement; and
- Trace data in selected reports to underlying documentation.

E. SPECIAL TESTS AND PROVISIONS

Compliance Requirement

The grant agreement will identify any special compliance requirements, as outlined in the grant agreement and/or attachments, to which the grantee is to adhere.

Suggested Audit Procedure

- Review the grant agreement, identify any special compliance provisions and verify that requirements were met.

Modified 5/02